

Joe  
Lombardo  
Governor



**DEPARTMENT OF  
HEALTH AND HUMAN SERVICES**  
AGING AND DISABILITY SERVICES DIVISION  
*Helping people. It's who we are  
and what we do.*



Dena  
Schmidt  
Administrator

Richard  
Whitley,  
MS  
Director

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## **Nevada Commission on Services for Persons with Disabilities (CSPD)**

### **MEETING NOTICE**

**Date and Time of Meeting: Thursday, May 8, 2025, at 9:00 am**

**Location of Meeting: TEAMS**

**Microsoft Teams**

### **MINUTES**

**1. Roll Call:**

Members: Ilia Sandez, Max Lowe, Christine Riggi, Renee Portnell, Mechelle Merrill

Members Excused Absent: Cindi Swanson,

Members Unexcused Absent:

Staff: Autumn Blattman & Wendy Thornley

- 2. Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial +1 775-321-6111. When prompted to provide the meeting ID, enter 253 289 656 904 and passcode: Fm77tc7F . Comments will be limited to three minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)  
No Public Comment.

3. **For Possible Action:** Approval of Minutes of the July 29, 2024, meeting.

Mechelle Merrell motioned to approve the draft minutes. Ilia Sandez seconded. The members voted and the motion carried.

4. **For Information and Discussion:** Review of current LISTSERV location (<https://adsd.nv.gov/Resources/ListservList/>), request for current membership contact information, and clarification on the purposes for which the LISTSERV is used. Information provided will include how members can provide updated contact information without triggering a walking quorum in accordance with Open Meeting Law (OML).

**Presenter:** Wendy Thornley

Wendy Thornley gave information about going to the link above and registering for the listserv for this group.

5. **For Presentation and Discussion:** Overview of the Community Advocate roles (Adults Rights Specialists) under the Office for Consumer Health Assistance (OCHA), a program under the Aging and Disability Services Division (ADSD). Presentation will include an overview of the responsibilities assigned to them as resources navigators, and highlight their coordination within the community, as well as on behalf of individuals to address complex, ongoing, and/or long-term care needs.

**Presenters:** Jone't Young and Regino Arizmendi

This agenda item was tabled.

6. **Next Meeting Dates and Agenda Items:** Upcoming meetings for the year:  
May 08, 2025, at 9:00 a.m.  
August 7, 2025, at 9:00 a.m.  
November 13, 2025, at 9:00 a.m.  
Future agenda items to address membership vacancies and recruitment efforts.

7. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial +1 775-321-6111. When prompted to provide the meeting ID, enter 253 289 656 904 and passcode: Fm77tc7F . Comments will be limited to three minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)  
No public comment.

8. **Adjournment:**

Meeting adjourned at 9:19AM

## **AGENDA POSTED AT THE FOLLOWING LOCATIONS:**

Notice of this meeting was posted at the following Aging and Disability Services Offices at 1550 East College Parkway, Carson City, NV. 89706. 7150 Pollock Drive, Las Vegas, NV. 89119, and 10375 Professional Circle, Reno, NV. 89521. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at [www.adsd.nv.gov](http://www.adsd.nv.gov) and Nevada Public Notices website at <https://notice.nv.gov>